

JOB VACANCY ANNOUNCEMENT – National Technical Advisor

The Belgian development agency, BTC, mobilises its resources and its expertise to eliminate poverty in the world. BTC contributes to the efforts of the international community and works towards a society that provides present and future generations with sufficient resources to build a sustainable and fair world.

BTC is active in Rwanda since 2000. It implements projects as defined in the successive Cooperation Programmes negotiated between the Government of Rwanda and the Government of Belgium.

Currently, BTC is implementing a four-year cooperation programme with a total budget of 150 Million Euros in three priority sectors of development of Rwanda: health, energy and decentralization.

BTC in collaboration with the Rwanda Governance Board (RGB) is looking for a qualified National Technical Assistant to support coordination of capacity development under the «Rwanda Decentralisation Support Programme (RDSP) 2015-2019» (Ref.: RWA13 089 11-CD)

Location: Kigali-RWANDA

Duration of the contract: Open ended – local contract under Rwandan labour law

Probable starting date: September 2015

Monthly gross salary package: between 2.412.686 RWF and 2.680.763 RWF depending on the number of years of relevant experience.

He/she works for BTC, under the supervision of the Programme Co-Manager, and in close collaboration with the team of international and local technical assistants and partners.

Profile:

QUALIFICATION, EXPERIENCE, CITIZENSHIP

- ✓ Master's degree in public administration, organizational development, social sciences or related field
- ✓ At least 5 years' experience in public sector of which a substantial part related to capacity development in the area of decentralization and local government;
- ✓ Rwandan National

TECHNICAL SKILLS

- ✓ High analytical and capacity, critical mind with strong advisory capacities;
- ✓ Strong capacity to get things done in team work;
- ✓ Strong presentation, facilitation, training and coaching skills
- ✓ In-depth knowledge of project management and project cycle management theory and practice
- ✓ Advanced skills in MS Office: Word – Excel – Power point - Outlook)
- ✓ Proven experience in policy advisory roles and of capacity development coordination processes including strategic planning, monitoring, evaluation and reporting;
- ✓ Readiness to deal with complex working environments and multi-stakeholder dialogue;
- ✓ Fluent in English and Kinyarwanda. French an asset;

ATTITUDE

- ✓ Proactive;
- ✓ Customer oriented: enthusiastic, positive and highly motivated to serve all stakeholders;
- ✓ Team player;
- ✓ Capacity to work in a multicultural context;
- ✓ Ability to work independently to produce expected results;
- ✓ Excellent communication, networking and leadership skills;
- ✓ High level of integrity.



CTB RWANDA

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INTERESTED?

Applicants fulfilling the above mentioned criteria are invited to submit their application documents including Curriculum Vitae, copy of diploma, copies of certificates, past and current service certificates, motivation letter, names of three referees as well as their emails and telephone numbers to the Resident Representative BTC Rwanda, 8 KN 47ST, Kiyovu, P.O Box: 6089, Kigali, not later than **August 31st 2015 at 11:00 AM**. Please mention the following job reference on the envelope: **RWA13 089 11-CD**.

Online applications are welcomed. Please send the documents to rwanda-humres@btcctb.org mentioning the job reference: **RWA13 089 11-CD** in the subject title.

Only successful applicants will be contacted.

Done at Kigali, on August 3rd 2015

Resident Representative, BTC Rwanda