

REPUBLIC OF RWANDA



Kigali, on

Ref.:

MINISTRY OF LOCAL GOVERNMENT

P.O Box 3445 KIGALI

Tel.: 583595/582229

Fax: 582227

www.minaloc.gov.rw

TENDER NOTICE No:11-S/MINALOC/2015-2016

TITLE: INSURANCE BROKERAGE SERVICES TO MINALOC

1. Ministry of Local Government (hereinafter called "Client") funded by Government of Rwanda (GoR) towards the insurance brokerage services. The Client intends to apply a portion of the funds the above service under the contract for which this Bidding Document is issued.
2. Ministry of Local Government invites qualified bidders to submit bids for the insurance brokerage services in a framework contract as indicated in detail in the tender document.
3. Tender Documents in English may be obtained on any working day from **16th Feb, 2016** in MINALOC procurement office free of charge.
4. Enquiries regarding this tender may be addressed to:

Procurement Office

MINALOC

5. Well printed bids, properly bound and presented in four copies one of which is the original must reach the Procurement Office, 1st Floor, Ministry of Local Government Building **not later than 17th march, 2016 at 09:00 AM** Late bids will be rejected.
6. The Outer envelope should clearly indicate the title of the tender with the reference number and marked as; **Do not open except in the public session of 17th march, 2016 at 10:00 AM, local time**
7. Bidding will be conducted in accordance with the Law N° 12/2007 of 27/03/2007 on Public Procurement and the Law N° 05/2013 of 13/02/2013; Law modifying and completing the Law n°12/2007 of 27/03/2007 on Public Procurement.

MUNYESHYAKA Vincent

Permanent Secretary

