

REPUBLIC OF RWANDA



PUBLIC SERVICE COMMISSION

P.O. BOX 6913 KIGALI

website: www.psc.gov.rw

e-mail: info@psc.gov.rw

Application form

I. PERSONAL INFORMATION

Names:

Address:
Province/Kigali City:

District:

Sector:

Phone Number:

E-mail address:

II. POSITION

Desired institution:

Position applied for

MOTIVATION (Briefly explain why you are applying for this position)

III. EDUCATION

Name and address of School-Degree/Diploma-Graduation Date

N.B: Graduation date and Diploma/certificate registered number are useful; this will be for further verification. Please Endeavour to fill the space.

1. University:

1. PhD: 2. Master 3. Bachelor:

2. Secondary School:

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3. Awards/Degree obtained:

1.
2.
3.
4.

4. Graduation date:

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5. Diploma/certificate number

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IV. Other trainings/Awards

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V. Employment History

Present or last position:

Employer:

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Address:

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Position held and period:

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Responsibilities:

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VI. Previous position

Employer:

Address:

Position held and period:

Responsibilities:

***N.B:** If any other relevant experience please explain briefly on a separate sheet and attach*

VII. References

Referee's name/Title/Address and Telephone

***N.B:** Referees must only be your previous/current Employers or your Higher Education teachers*

1.

2.

3.

***N.B:** Before any appointment, only the successful candidates will be required to provide a copy of the original diploma notified, criminal record document, one photo passport and training certificates.*

I certify that information contained in this application is true and complete. I understand that false information may be grounds for not hiring me or for immediate termination of employment at any point in the future if I am hired. I authorize the verification of any or all information listed above.

Signature:

Date:

For Official Use only

Application Received by:..... Date

Short Listed Not Short Listed If not, reason(s).....

Checked by

Signature _____ Date _____