



MINISTRY OF LOCAL GOVERNMENT

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www.minaloc.gov

TENDER NOTICE

Title: SERVICE OF RENEWING AND DESIGNING MINALOC WEBSITE

No: 18-S/MINALOC/2012-2013

1. The Ministry of Local Government (MINALOC) (hereinafter called "Client") funded by the Government of Rwanda towards the payments under the contract for which this tender notice is issued.
2. The Ministry of Local Government invites qualified bidders to submit bids for service of renewing and designing MINALOC website.

All details are provided in the bidding document.

3. Tender Documents in English may be obtained from MINALOC, in the procurement office, 1st floor, left corridor, door no109 upon presentation of proof payment of a non-refundable fee of ten thousand Rwandan francs (10,000 Rwf) to the Account no 1200046 of RRA).

4. Tender Documents may be obtained at any time, during working hours.

5. All bids "shall" be accompanied by a "Bid Security" of one hundred thousand Rwandan francs (200,000 Rwf) for each lot.

6. Enquiries regarding this tender may be addressed to the Permanent Secretary of the Ministry of Local Government.

7. Well printed bids, properly bound and presented in four copies one of which is the original must reach the Procurement Officer at the address mentioned above not later than 21/03/2013 at 09:00 am at MINALOC, 1st floor door no109, late bids will be rejected.

1/4 page

8. Bids will be opened in the presence of bidders or their representatives who choose to attend on 21/03/2013 at 10:00 am at MINALOC, 1st floor door no109.

9. The Outer envelope should clearly indicate the tender name and title.

10. Bidding will be conducted in accordance with the Law N° 12/2007 of 27/03/2007 on Public Procurement



MUNYESHYAKA Vincent

Permanent Secretary /MINALOC