



MINISTRY OF LOCAL GOVERNMENT  
P.O Box 3445 KIGALI  
[www.minaloc.gov.rw](http://www.minaloc.gov.rw)

### TENDER NOTICE

The Ministry of local government (MINALOC) intends to apply the funds from ordinary budget to eligible payments under the following contracts

Tender title	Tender Reference	Bid Security required	Opening time
Tender for acquisition of printing and stationary	04-S/MNLC/2016-2017	200,000 Rwf	10:00
Tender related to supply IT equipment	05-S/MNLC/2016-2017	100,000 Rwf	10:15

Participation is open on equal conditions in the above fields. Bidders should be registered in the trade registry of the Republic of Rwanda, affiliated to Rwanda Social security Board (RSSB) and having valid Tax Clearance Certificate (RRA).

Interested bidders may obtain the tender document at MINALOC, Procurement Office, 2<sup>nd</sup> floor, upon presentation of a bank slip of a deposit of a non- refundable amount of Ten thousands Rwandan Francs (10,000 Frw).

Tender documents may be obtained from 20<sup>th</sup> October 2016, during working hours

Enquiries regarding this tender may be addressed to the Permanent Secretary of the Ministry of Local Government.

Well printed, signed, stamped bids, properly bound and prepared in English or French language shall be presented in four (4) copies (an original and three copies) must reach **The Permanent Secretary** of MINALOC to the above mentioned address, in sealed envelopes not later than 21<sup>st</sup> November 2016 at 09:00 prompt. Late bids will be rejected.

The outer envelope should clearly indicate the tender name and title.

Bidding will be conducted in according with the Law N°12/2007 of 27/03/2007 on Public Procurement.

**UWAMARIYA Odette**  
**Permanent Secretary**