

REPUBLIC OF RWANDA

Kigali, on

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**MINISTRY OF LOCAL GOVERNMENT**

P.O Box 3445 KIGALI

[www.minaloc.gov.rw](http://www.minaloc.gov.rw)

## **TENDER NOTICE No: 09-S/MINALOC/2016-2017**

### **Title: SUPPLY OF OFFICE REFRESHMENTS**

The Ministry of Local Government (MINALOC) (hereinafter called "Client") funded by the Government of Rwanda towards the payments under the contract for which this tender notice is issued invites qualified bidders to submit bids for the supply of office refreshments. The details are provided in the bidding document.

Tender Documents in English may be obtained from MINALOC, in the procurement office, 2<sup>nd</sup> floor, left corridor, from 02/12/2016, during working hours, upon presentation of proof payment of a non-refundable fee of Ten Thousand Rwandan francs (10,000 Frw).

All bids "shall" be accompanied by a "Bid Security" of Fifty Thousand Rwandan francs (50,000 Frw).

Enquiries regarding this tender may be addressed to the Permanent Secretary of the Ministry of Local Government.

Well printed bids, properly bound and presented in four copies one of which is the original must reach the Procurement Officer at the address mentioned above not later than 02/01/2017 at 09:00 am at MINALOC, 2<sup>nd</sup> floor left corridor in the Procurement Office, late bids will be rejected.

Bids will be opened in the presence of bidders or their representatives who choose to attend on 02/01/2017 at 10:00 am at MINALOC.

The outer envelope should clearly indicate the tender name and title.

The bidding will be conducted in accordance with the Law N°12/2007 of 27/03/2007 on Public Procurement.

  
**UWAMARIYA Odette**  
Permanent Secretary

  
**Yves Bernard NINGABIRE**  
Director General Planning  
Monitoring & Evaluation - MINALOC