



MINISTRY OF LOCAL GOVERNMENT
P.O Box 3445 KIGALI
Tel.: 583595/582229
Fax: 582227
www.minaloc.gov.rw

TENDER NOTICE
INVITATION TO TENDER N° 01-S/MINALOC/2015-2016.

SUBJECT: CLEANING SERVICES INSIDE AND OUTSIDE OF THE ADMINISTRATIVE COMPLEX OF MINALOC.

MINALOC, MININTER and MIFOTRA invites all bidders for provision of cleaning services to the Administrative Complex situated at KACYIRU in Kigali City.

Participation is open on equal conditions to all individuals and enterprises in the field. Bidders should be registered in the trade registry of the Republic of Rwanda, affiliated to Rwanda Social security Board (RSSB) as well as a valid Tax Clearance Certificate (RRA).

Interested bidders may obtain the tender document at **MINALOC, Procurement Office, 1st floor, Tel. no. (250)2525 583595, Fax (250)2525 582227, PO BOX: 3445Kigali** Rwanda, from 13/11/2015, upon presentation of a bank slip of a deposit of a non- refundable amount of Ten Thousands Rwandan Francs (10,000 Frw) on the account of RRA.

Well printed, signed, stamped bids, properly bound and prepared in English or French language shall be presented in four (4) copies (an original and three copies) must reach **The Permanent Secretary** of MINALOC to the above mentioned address, in sealed envelopes not later than 14/12/2015 at 09:00 prompt. Late bids will be rejected.

The opening of the bid will take place the same day at 10h00 am, prompt at MINALOC 1st floor, right corridor.

All bids must be accompanied by a bid guarantee equivalent to Two Hundred Thousand Rwandan Francs (Rwf 200.000) issued by a Bank or reputable Insurance Company in Rwanda.

Offers will remain valid for 90 days from the date of the bids deposit.

Site visit would take place on 07/12/2015 at 10:00 a.m. for further information.

MUNYESHYAKA Vincent
Permanent Secretary

